

**City of London: Police Pension Scheme  
Annual Schedule of Events**

| <b>Date Due</b>   | <b>Event</b>  | <b>Date Completed</b>  |
|---|---|--|
| 1 <sup>st</sup> April 2017                                  | Employee Contribution band implementation                     | No change for 2017/18  |
| 1 <sup>st</sup> April                                       | Employer Contribution implementation                          | No change for 2017/18  |
| 1 <sup>st</sup> April                                       | Revaluation of CARE benefits                                  | Software updated 09/03/2017<br>Revaluation effective from 01/04/2017   |
| 1 <sup>st</sup> Monday in April after 6 <sup>th</sup> April | Pensions Increase – Annual Inflation Increase                 | Pensions Software updated 09/03/2017<br>Payroll updated 27/03/2017<br>Increase effective from 10/04/2017   |
| 5 <sup>th</sup> April                                       | IAS19 month 12 update if necessary                            | 6 <sup>th</sup> April  |
| May   | Home Office Year End Finance Return and 5 year forecast       | 10 <sup>th</sup> May   |
| Within 2 weeks of June quarter                              | Tax Return for June Quarter                                   | No data to return  |
| 31 <sup>st</sup> August                                     | Issue of Annual Statements Deadline                           | 8 <sup>th</sup> September  |
| September   | Home Office Autumn Finance Return and revised 5 year forecast | 8 <sup>th</sup> September  |
| Within 2 weeks of September quarter                         | Tax Return for September Quarter                              | No data to return  |
| 6 <sup>th</sup> October                                     | Issue of Pension Saving Statements Deadline                   | Information included on the Annual Statements (issued 8 <sup>th</sup> September).<br><br>Separate correspondence to be issued to members with a potential tax liability (not a requirement of the Regulations) |

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|------------------------------------|--|--|
| 25 <sup>th</sup> October           | Deadline for Scheme Return to the Pensions Regulator   |  |
| Within 2 weeks of December quarter | Tax Return for December Quarter                        |  |
| Date to be agreed                  | Draft report for the Police Committee to be considered |  |